**CME Hours Certification Program**

We Follows Rawalpindi Medical University (RMU) CPD Policy for scoring and grading of CME hours. RMU CPD policies modified in accordance to PMDC, ACCME and WFME requirements.

**The concept of CPD:**

Continuous Professional Development (CPD) denotes the period of education and training for doctors that commences after completing both basic and postgraduate medical education, extending throughout their professional lives. However, CPD is not limited to a specific time frame but is viewed as a lifelong process, initiating when a student enters medical school and continuing as long as the doctor is actively involved in professional activities. It is considered a professional imperative for all doctors and is essential for improving the quality of healthcare.

**Our Team**

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| **Name** | **Designation** | **Role** |
| Dr. Farrah Pervaiz | Additional Director R&D Department, RMU | In charge CME certification program |
| Dr. Haq Nawaz | Coordinator R&D Department, RMU  | Calculation and verification of CME point according to given evidences and issuance of letter. |
| Mr. Aamir Afzal | Data Analyst | Calculation and verification of CME point according to given evidences and issuance of letter. |
| Mr. Jabir | Computer Clerk | Record keeping and issuance of CME certificate  |

**Protocol for CME hour calculation and issuance of certificate**

* Applicant submitted the application along with CME Activity form all evidence of CME activities mentioned in form.
* The application file of applicant submitted to Mr. Aamir Afzal. He initiate the procedure of CME hour calculation.
* Dr. Haq Nawaz verified evidence based calculation of CME hour according RMU CME policy.
* After the calculation and verification of CME hour of applicant Dr. Haq Nawaz issued the initial signed letter of CME hours.
* Applicant submitted the CME hour letter along with evidence document file to Mr. Jabir.
* Mr. Jabir keep the record of applicant for CME hours and documentation file.
* Mr. Jabir generate the certificate of CME hours for applicant.
* Dr. Farrah Pervaiz (In-charge CME program) signed the certificate of CME hours after final verification.
* Certificate issued to applicant.